

UHN's Safety Event Reporting & Review Process

Current as of: October 28, 2024

Contact for more information: QualityandSafety@uhn.ca

preserve any potential faulty equipment

speak with involved staff to provide support

determine impact to the patient

and determine what happened

Safety events are reported in the "Safety Event Share back the facts and Meet with those Reporting & Review System" by any TeamUHN recommendations back with teams e.g., involved in the member. It is voluntary and anonymous. safety huddles patient care and Two ways to make a report in our electronic subject matter reporting system: Disclosure of safety events to experts. 1. Intranet > Clinical Tools > Incident Report patients/SDMs is facilitated and reinforced in Identify solutions eForm order to promote a just culture at UHN, to target system 2. In Epic: Hyperspace > Incident Report eForm > where the goal is to develop strategies to level issues and select patient prevent like events from occurring in the prevent event 3. Patient/family concerns received by Patient future. reoccurrence. Relations Analyze & **Implement** Initiate Share Screen Develop Leaders of the involved area(s) review the safety For each recommendation developed, an owner is assigned. event report and: identify and implement immediate mitigation A Recommendations Owner is the person most responsible for strategies overseeing the recommendation.

We encourage recommendation owners to use the Model For

Improvement to implement and evaluate their recommendations