

Expense Reporting Template

Name: Anne-Marie Malek
 Title: President and CEO
 Reporting Period: April 1, 2018 to September 30, 2018

| Date | Amount | Expense Category | Description |
|------------------------------|--------------------|------------------|--------------------|
| April 2018 to September 2018 | \$ 384.96 | Mileage | Routine Travel |
| April 2018 to September 2018 | \$ 45.83 | Meals | Hospitality |
| April 2018 to September 2018 | \$ 304.75 | Parking | Routine Travel |
| April 2018 to September 2018 | \$ 168.00 | Taxi/Train | Routine Travel |
| April 2018 to September 2018 | \$ 106.05 | Toll Charge | Routine Travel |
| April 2018 to September 2018 | \$ 535.13 | Hotel | Out of Town Travel |
| Total | \$ 1,544.72 | | |

Name: Corinne Wong
 Title: Vice President, Finance and CFO
 Reporting Period: April 1, 2018 to September 30, 2018

| Date | Amount | Expense Category | Description |
|------------------------------|------------------|------------------|----------------|
| April 2018 to September 2018 | \$ 151.52 | Mileage | Routine Travel |
| April 2018 to September 2018 | \$ 227.00 | Parking | Routine Travel |
| Total | \$ 378.52 | | |

Name: Donna Renzetti
 Title: Vice President, Programs
 Reporting Period: April 1, 2018 to September 30, 2018

| Date | Amount | Expense Category | Description |
|------------------------------|--------|------------------|--------------------------------|
| April 2018 to September 2018 | | | No expenses for this reporting |
| | | | |
| | | | |

Name: Dr. Nora Cullen
 Title: Chief of Staff
 Reporting Period: April 1, 2018 to September 30, 2018

| Date | Amount | Expense Category | Description |
|------------------------------|-------------|------------------|--------------------------------|
| April 2018 to September 2018 | \$ - | | No expenses for this Reporting |
| | | | |
| Total | \$ - | | |
| | | | |