

Fighting Against Forced Labour and Child Labour in Supply Chains Act Annual Report

Prepared by: University Health Network (UHN)

Financial Reporting Year: April 1st 2023 to March 31st 2024

Business Number: 11925 9505

Sector/Industry: Health Care

Introduction:

UHN understands the importance of combating forced and child labour and is appreciative of the opportunity to report as a defined entity.

The report is designed to be aligned with the Questionnaire created by Public Safety Canada and the requirements under Section 11 of the Act and provides information for the reporting period of **April 1st 2023 to March 31st 2024**.

The report addresses UHN information on:

- (a) its structure, activities and supply chains;
- (b) its policies and due diligence processes in relation to forced labour and child labour;
- (c) the parts of its activities and supply chains that carry a risk of forced labour or child labour being used and the steps it has taken to assess and manage that risk;
- (d) any measures taken to remediate any forced labour or child labour;
- (e) any measures taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains;
- (f) the training provided to employees on forced labour and child labour; and
- (g) how the government institution assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains.

Report

Organizational Overview:

University Health Network (UHN) consists of Toronto General and Toronto Western hospitals, the Princess Margaret Cancer Centre, Toronto Rehabilitation Institute, and The Michener Institute of Education at UHN. The scope of research and complexity of cases at University Health Network have made it a national and international source for discovery, education and patient care. It has the largest hospital-based research program in Canada, with major research in cardiology, transplantation, neurosciences, oncology, surgical innovation, infectious diseases, genomic medicine and rehabilitation medicine.

A voluntary board of elected members governs UHN, as well as two members appointed by the University of Toronto.

UHN acquires goods and services through fair, open and transparent practices to maximize value for money, resulting in the highest quality goods and services without compromising patient care, research and education. UHN has a Procurement Policy and Procedures in place and are compliant with the Supply Chain Code of Ethics, as provided in the Government of Ontario's Broader Public Sector Procurement Directive. The Supply Chain Code of Ethics is also adopted by UHN and used within UHN's own Supply Chain Code of Ethics.

Policies and Due Diligence:

UHN has been actively engaging with comparable hospitals, healthcare sector entities and legal experts to understand best practices on minimizing the risk of forced labour and child labour in its supply chain activities and to help inform its policies and due diligence processes on this issue.

Risk Assessment:

By the end of the fiscal year of March 2024, we identified that there is a small portion of UHN's procurement and supply chain activities where we import goods for consumption (e.g. research) and/or re-sale (e.g. pharmacy). We recognize that further work would be needed to gain a full understanding of the risk generally related to forced labour and child labour related to UHN's activities and supply chains.

Remediation Action:

Not applicable, we have not identified any information about forced labour or child labour in our activities and supply chains.

Mitigating Income Loss:

Not applicable, we have not identified any measures taken to eliminate the use of forced labour or child labour in our activities and supply chains.

Employee Training:

We have not provided any training in this reporting period (April 1st 2023 to March 31st 2024), however we are currently creating training material for staff to be conducted in the upcoming reporting year.

Effectiveness Evaluation:

No additional information at this time as we are still in the process of reviewing our activities and supply chains.

ATTESTATION FORM

Prepared in accordance with the *Fighting Against Forced Labour and Child Labour in Supply Chains Act* (the “Act”)

FROM: **Dean Connor**
Chair of the Board, University Health Network Board of Trustees
Kevin Smith
Secretary of the Board, University Health Network Board of Trustees

Date: **May 28th 2024**

RE Period: **April 1, 2023 - March 31, 2024 (“Applicable Period”)**

On Behalf of University Health Network (the “Hospital”), I attest to:

- The completion of the Annual Report required of the Hospital pursuant to section 11 of the Act;
- The review and approval of the information contained in the Annual Report by the Hospital’s Finance and Audit Committee of the Board, such committee having been delegated such power by the Hospital’s Board of Trustees;
- The Hospital’s compliance with the Act during the Applicable Period as outlined in the Annual Report

In making this attestation, I have exercised the care and diligence that would reasonably be expected of a Board Chair and Secretary of the Board in these circumstances, making due inquiries of Hospital staff that have knowledge of these matters.



Dean Connor
Chair of the Board, University Health Network
May 29th, 2024

I have authority to bind the Corporation



Kevin Smith
Secretary of the Board, University Health Network
May 29th, 2024

I have authority to bind the Corporation
